



VACANCY

DRIVERS

(2 Positions- Community Department & Conservation Education Centre)

Lewa Wildlife Conservancy (Lewa), based in Isiolo Kenya, is an organization that works as a catalyst and a model for the conservation of wildlife and its habitat. We are looking for high-caliber, self-driven and dedicated **Drivers** with a commitment to excellence to enhance our Community department and Conservation Education Centre. Reporting to the Community Development Manager and Conservation Education Coordinator respectively, these positions are responsible for the provision of driving services in the Community and Wildlife Conservation departments as per Lewa's transport policy.

Key Duties and Responsibilities:

- a) Drive Conservancy personnel to various destinations as assigned;
- b) Ensure compliance with traffic regulations and code;
- c) Collect and deliver material to required destinations and as per approved procedures;
- d) Ensure safety of passengers/goods in the vehicle and other conservancy goods/property in possession;
- e) Ensure valid road taxes and licenses for vehicle;
- f) Ensure that the vehicle is in good working condition;
- g) Deliver mails and parcels as assigned/ instructed;
- h) Maintain a work ticket for vehicles assigned to him/her;
- i) Driving and keeping assigned company vehicle clean;
- j) Detecting and reporting any faults in the vehicles and ensuring a service log is maintained.

Job Specifications

The job holder must possess:

- Kenya Certificate of Secondary Education (KCSE) mean grade D+ or its equivalent qualifications;
- 3 years driving experience in a similar capacity;
- Must possess a clean driving license with endorsements for the following classes; Mini Bus - D2, D1, C, C1, B1, B2, B3
- A PSV cardholder;
- Adequate knowledge of the highway code;
- A certificate of good conduct;
- Excellent knowledge of protocol;
- Excellent knowledge of security issues and defensive driving;
- Energetic, positive, and constructive attitude;
- Must be mature and able to interact with people of diverse backgrounds;
- Computer literate;
- Experience as an Ambulance driver/paramedic training will be an added advantage.

If you meet the above requirements and are interested in joining a team of hardworking staff, please send your resume and application letter to the address below indicating your current gross pay and salary expectation for this position. Provide your daytime telephone contact and contacts of three professional referees by February 8th, 2023.

The Head of Human Resources
Lewa Wildlife Conservancy
Private Bag,
Isiolo, Kenya
OR
Email: hr@lewa.org

NB: ONLY SHORTLISTED CANDIDATES WILL BE CONTACTED